



VOLUNTEER OPPORTUNITIES

The Pence Gallery is a nonprofit art organization that depends upon volunteer support and expertise. We welcome your involvement!

NAME _____

PHONE _____

E-MAIL _____

ADDRESS _____

CITY, ZIP _____

1. Member of Pence? Yes No

Please consider becoming a member of the Pence, as you will be up to date on the most current Gallery information.

2. Time availability (check any that apply)

- Tues Wed Thu Fri Sat Sun
 11:30 AM - 2:30 PM 2:30 - 5 PM Evening

3. Please choose an area (or more) that you would like to volunteer in:

- Art Auction event (Aug-Sep)
Help with Auction event
- Garden Tour event (May)
Garden Greeter, help w/food or set-up
- Gallery Greeters: 1-2x / month
Serve as gallery sitter, answer phones and handle sales
(Tue-Sun, 11:30 AM - 2:30 PM or 2:30 - 5 PM)
- 2nd Friday ArtAbout receptions, 6-9 PM (monthly)
Aid in set-up of food, and pouring drinks (must be 21 years of age)
- Administrative Tasks, as needed
Help with mailings and other office jobs

Please complete this form and fax back to 530-758-4670, email it to penceassistant@sbcglobal.net or drop off at the Gallery at 212 D Street, Davis, CA 95616. Thank you~

INTERNAL USE:

Received date ____/____/____ Recorded in database Given copy to Scheduler Met with Volunteer